

WELSH AIR AMBULANCE CHARITABLE TRUST Charity No 1083645
Application Form - CONFIDENTIAL

Application for the post of:	
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Please complete this form in type or black ink

PERSONAL DETAILS

Name:	
Address:	
Post Code:	
Daytime Telephone:	Mobile:
Email:	
National Insurance No:	
Are you applying for full time/ part time/job share	

DISABILITY DISCRIMINATION ACT 2006

The Trust is committed to ensure that disabled people receive fair treatment. If you consider yourself to be a disabled person please give information about the arrangements the Trust might make to give you a fair interview. We may need to contact you for further information.

Assistance required for Interview:

REFERENCES

Please indicate two people who can provide references, one of whom should preferably be your present /most recent employer
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Name:	Name:
Address:	Address:
Tel No:	Tel No:
Email:	Email:
Occupation:	Occupation:
I *give/do not give permission to take up my references prior to an employment being made	I *give/do not give permission to take up my references prior to an employment being made
*(delete clearly as appropriate)	*(delete clearly as appropriate)

EDUCATION, TECHNICAL AND PROFESSIONAL QUALIFICATIONS

If you are interviewed you should bring with you evidence of qualifications. These will be checked and immediately returned to you.

Schools attended (from age 11)

Name and Address of School	Certificates Obtained (with grades where applicable)

Further Education

Name and Address of University/College	Full or Part Time	Qualifications Obtained

Other Training or Short Courses

Name of Organising Body	Subjects Studied	Qualifications Obtained

Membership of Professional Bodies

Professional Body	Type of Membership

EMPLOYMENT

Present and most recent employment

Employer's Name and Address	Position Held	Present Grade and Salary
Brief Details of Major Duties and Responsibilities:		
Notice required:		Reason for Leaving:

Previous Employment (most recent first)

Employer's Name and Address	Position Held	Reason for Leaving

Please continue on a separate sheet if necessary.

Please give your reasons for applying and any other information you consider relevant including what you believe you can contribute to the job. You may use separate sheets if necessary.

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Personal Development

Personal Development (include any courses, membership, voluntary work or responsibilities you consider relevant, with outcomes where applicable). Please continue on a separate sheet if necessary, giving page number and title heading.

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Are there any restrictions to your residence in the UK which might affect your right to take up employment in the UK? Yes / No

If Yes, please provide details:

If you are successful in your application, would you require a work permit prior to taking up employment? Yes / No

Date Protection Statement

The information that you provide on this form and that obtained from other relevant sources will be used to process your application for employment. The personal information that you give us will also be used in a confidential manner to help us monitor our recruitment process.

If you succeed in your application and take up employment with us, the information will be used in the administration of your employment with us and to provide you with information about us or third party via your pay slip. We may also use the information if there is a complaint or legal challenge relevant to this recruitment process.

We may check the information collected, with third parties or with other information held by us. We also use or pass to certain third parties information to prevent or detect crime, to protect public funds, or in other ways as permitted by law.

By signing the application form we will be assuming that you agree to the processing of sensitive personal data, (as described above), in accordance with our registration with the Data Protection Commissioner.

Declaration

I declare that the information I have given in this application is accurate and true. I understand that providing misleading or false information will disqualify me from appointment OR, if appointed, may result in my dismissal.

Signature

Date

Please return the completed application form to:

**Wales Air Ambulance
Ty Elusen
Bay Studios Business Park
Fabian Way
Swansea, SA1 8QB**

YMDDIRIEDOLAETH ELUSENNOL AMBIWLANS AWYR
CYMRU Rhif Elusen 1083645
Ffurflen Gais - CYFRINACHOL

Cais am swydd:	
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Llenwch y ffurflen hon mewn teip neu inc du

MANYLION PERSONOL

Enw:	
Cyfeiriad:	
	Cod Post:
Rhif Ffôn yn ystod y Dydd:	Symudol:
E-bost:	
Rhif Yswiriant Gwladol:	
A ydych chi'n gwneud cais am swydd amser llawn/ rhan-amser/ rhannu swydd	

DEDDF GWAHANIAETHU AR SAIL ANABLEDD 2006

Mae'r Ymddiriedolaeth wedi ymrwymo i sicrhau bod pobl anabl yn cael triniaeth deg. Os ystyriwch eich hun yn berson anabl, rhowch wybodaeth am y trefniadau y gallai'r Ymddiriedolaeth eu gwneud i roi cyfweiliad teg ichi. Efallai bydd angen inni gysylltu â chi am wybodaeth bellach.

Cymorth sydd ei angen ar gyfer Cyfweiliad:
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TYSTLYTHYRAU

Nodwch ddau berson sy'n gallu rhoi tystlythyr, dylai un ohonynt fod eich cyflogwr presennol / diweddaraf os oes modd
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Enw:	Enw:
Cyfeiriad:	Cyfeiriad:
Rhif Ffôn:	Rhif Ffôn:
E-bost:	E-bost:
Galwedigaeth:	Galwedigaeth:
* Rwyf/nid wyf yn rhoi caniatâd ichi ofyn am fy nhystlythyrau cyn gwneud cyflogaeth	* Rwyf/nid wyf yn rhoi caniatâd ichi ofyn am fy nhystlythyrau cyn gwneud cyflogaeth
*(dilëwch yn glir fel sy'n briodol)	*(dilëwch yn glir fel sy'n briodol)

ADDYSG, CYMWYSTERAU TECHNEGOL A PHROFFESIYNOL

Os byddwch yn cael cyfweiliad, dylech ddod â thystiolaeth o gymwysterau gyda chi. Bydd y rhain yn cael eu darllen a'u dychwelyd ichi ar unwaith.

Ysgolion a fynychwyd (o 11 oed)

Enw a Chyfeiriad yr Ysgol	Tystysgrifau a Gafwyd (gyda graddau os yw'n berthnasol)

Addysg Bellach

Enw a Chyfeiriad y Brifysgol/Coleg	Amser Llawn neu Ran-amser	Cymwysterau a Gafwyd

Hyfforddiant neu Gyrsiau Byr Eraill

Enw'r Corff Trefnu	Pynciau a Astudiwyd	Cymwysterau a Gafwyd

Aelodaeth o Gyrrff Proffesiynol

Corff Proffesiynol	Math o Aelodaeth

CYFLOGAETH

Cyflogaeth bresennol a diweddaraf

Enw a Chyfeiriad y Cyflogwr	Teitl eich Swydd	Gradd a Chyflog Presennol
Mân Fanylion Prif Ddyletswyddau a Chyfrifoldebau:		
Rhybudd sydd ei angen:		Rheswm am Arael:

Cyflogaeth Flaenorol (y diweddaraf yn gyntaf)

Enw a Chyfeiriad y Cyflogwr	Teitl eich Swydd	Rheswm am Arael

Parhewch ar ddalen ar wahân os oes angen.

Rhowch eich rhesymau am ymgeisio ac unrhyw wybodaeth arall sy'n berthnasol yn eich barn chi, gan gynnwys yr hyn y credwch y gallwch ei gyfrannu at y swydd. Cewch ddefnyddio dalennau ar wahân os oes angen.

Datblygiad Personol

Datblygiad Personol (gan gynnwys unrhyw gyrsiau, aelodaeth, gwaith gwirfoddol neu gyfrifoldebau sy'n berthnasol yn eich barn chi, gyda chanlyniadau lle bo'n berthnasol). Parhewch ar ddalen ar wahân os oes angen, gan roi rhif tudalen a theitl.

A oes unrhyw gyfyngiadau i'ch preswylfa yn y DU a allai effeithio ar eich hawl i dderbyn cyflogaeth yn y DU? Oes / Nac Oes

Os Oes, rhowch fanylion:

Os bydd eich cais yn llwyddo, a fyddai angen trwydded waith arnoch cyn dechrau cyflogaeth? Byddai / Na fyddai

Datganiad Diogelu Data

Bydd y wybodaeth a rowch ar y ffurflen hon a'r wybodaeth honno a geir o ffynonellau perthnasol eraill yn cael ei defnyddio i brosesu eich cais am gyflogaeth. Defnyddir y wybodaeth bersonol a rowch inni hefyd mewn dull cyfrinachol i'n helpu i fonitro ein proses recriwtio.

Os bydd eich cais yn llwyddo a byddwch yn dechrau cyflogaeth gyda ni, defnyddir y wybodaeth wrth weinyddu eich cyflogaeth gyda ni ac i roi gwybodaeth ichi amdanom ni neu drydydd parti drwy eich slip cyflog. Efallai hefyd y defnyddiwn y wybodaeth os oes cwyn neu wrthwynebiad cyfreithiol yn berthnasol i'r broses recriwtio hon.

Gallwn wirio'r wybodaeth a gesglir, gyda thrydydd partion neu o'i chymharu â gwybodaeth arall sydd gennym. Rydym hefyd yn defnyddio neu'n trosglwyddo gwybodaeth i drydydd partion penodol i atal neu ganfod troseddau, i ddiogelu cyllid cyhoeddus, neu mewn ffyrdd eraill a ganiateir gan y gyfraith.

Drwy lofnodi'r ffurflen gais, byddwn yn tybio eich bod yn cytuno i brosesu data personol sensitif, (fel y disgrifir uchod), yn unol â'n cofrestrriad â'r Comisiynydd Diogelu Data.

Datganiad

Datganaf fod y wybodaeth a roddais yn y cais hwn yn gywir ac yn wir. Deallaf y bydd rhoi gwybodaeth gamarweiniol neu ffug yn fy ngwneud yn anghymwys am y swydd NEU, os caf fy mhenodi, gallai arwain at fy niswyddo.

Llofnod

Dyddiad

Dychwelwch y ffurflen gais wedi'i llenwi i:

**Ambiwlans Awyr Cymru
Tŷ Elusen
Bay Studios Business Park
Fabian Way
Abertawe, SA1 8QB**